



This guide will walk you through the registration process and show you how to make an appointment to pick up groceries using our Family Program.

1. Create an Account

Go to: <https://www.backpacksociety.org/programs> and click on Family Program. You will see the screen below. Click "SIGN UP".

The screenshot shows the Backpack Society login page. At the top center, it says "BACKPACK SOCIETY". Below this, there are two input fields: "Username:" and "Password:". Under the "Username:" field is a light blue rounded rectangular input box. Under the "Password:" field is a light blue rounded rectangular input box. Below these fields are two orange buttons: "LOGIN" and "SIGN UP". At the bottom, there are two links: "Forgot Password" and "Forgot Username".

This information entered should be for the parent/guardian only, the main contact for your family. The name you enter here is the name your order will be under when you pick up. Fill in all fields and click "SIGN UP".

The screenshot shows the Backpack Society sign-up page. At the top center, it says "BACKPACK SOCIETY" and "Sign Up". Below this, there is a note: "Once you create your account, please login to continue the registration process." followed by a smaller note: "(Passwords must be at least 8 characters long, include both upper and lower case letters, and include at least one number)". There are six input fields arranged in two columns. The left column has "First Name *", "Username *", and "Password *". The right column has "Last Name *", "Email *", and "Repeat Password *". Each field is a light blue rounded rectangular input box. At the bottom center, there is an orange "SIGN UP" button.

Please view the Allergy Waiver at the top of the page using the link provided. You will be asked to agree to this waiver a little later in the process. Fill out all fields on this page.

NOTE: in the "Additional Household Members Counts" section at the bottom, please DO NOT enter ages only enter the number of people in each age range that live in your house. DO NOT include yourself in this count this is for ADDITIONAL members only.

REGISTRATION DUE

[View Allergy Waiver](#) You will be required to accept this at the bottom of the page.
Please enter the name of the parent or guardian of the student(s) below:
If you are a school representative enter your school contact person's information below:

Primary Household Member Information

First Name * Middle Name Last Name *

Date Of Birth * Gender

Contact Information

Email Phone

Street Address * Apt/Suite/Other Postal Code

City County State *

Additional Household Member Counts

Children (0-18) Adults (19-64) Seniors (65+)

Below the above form (scroll down) is where you register for our programs.

-Student Bag Registration - Link coming soon! Stay tuned!

-Family Program Registration - answer both questions and select YES or NO.

Click "SAVE AND CONTINUE".

Student Bag Registration ****FAMILIES ONLY****

Click or Copy this link to sign up for the weekend student bag program! You only have to sign up once a school year for this program. You can edit the data at any time.

COMING SOON!

Family Program Registration ****FAMILIES ONLY****

Family Program: Would You Like To Sign Up For The Family Program? ** Note: You Will Be Required To Sign Up Each Week To Participate. You Will Be Able To Make An Appointment On The Next Step. This Program Requires You To Pick Up At Backpack Society On Thursdays From 5-6. You Will Receive More Information In Your Confirmation Email **

By Selecting Yes In The Check Box Below You Acknowledge And Agree That You Have Read, Understood, Consented And Accepted The Terms Of The Allergy Waiver (Link Below) On Behalf Of Yourself And Any Minor Children In Your Care And Adults In Your Household.

Allergy Waiver

School Registration ****SCHOOLS ONLY****

Are You A Participating Backpack Society School Representative?

School Pantry Program: Would You Like To Sign Up For The School Program? ** Note: You Will Be Required To Sign Up Each Week You Wish To Participate. You Will Be Able To Make A Delivery Appointment On The Next Step. You Will Receive A Confirmation Email **

DON'T USE FOR SCHOOLS ONLY

SAVE AND CONTINUE

2. Schedule a Visit

This screen will allow you to schedule a visit/pick up for our Family Program.

From the dropdown, select **Family Program** (DO NOT SELECT SCHOOL PROGRAM - that is for SCHOOLS ONLY)

Click on the + symbol in the orange circle to continue.

Family appointments are open Friday morning through Tuesday night for Thursday evening pickup. If no appointment is available please check back during those hours.

SCHEDULE A VISIT

For Which Program Are You Making An Appointment? Family Program

< May 2023 >

May 11, 2023 Thursday

5:00pm - 6:00pm 148 Slots +

The next screen allows you to enter any Allergy or Dietary Preferences you have and also has room for any special requests such as toiletries or any specialty food items such as cooking oil, cake mix, etc.

NOTE: you do not need to fill these in if you don't have any allergy/dietary preferences or special requests.

When done click "SAVE AND CONTINUE".

Visit Interview Questions

PLEASE READ

Put the information here

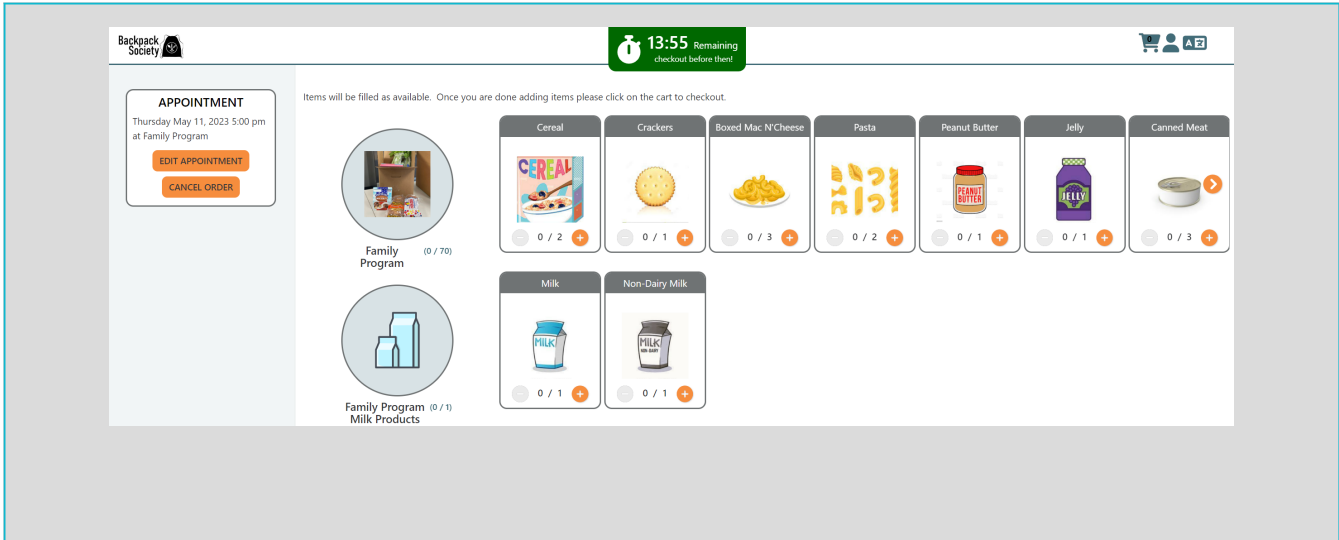
Do You Have Any Allergy/ Dietary Preferences

Do You Have Any Special Requests For This Week?

SAVE AND CONTINUE

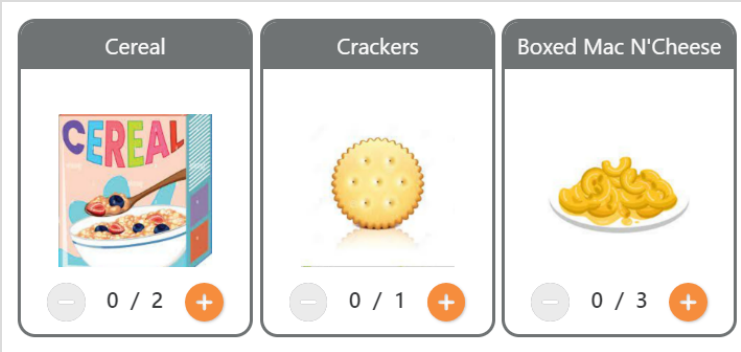
The next screen is our storefront. This is where you will select which food items you'd like. Click the orange + to add an item to your cart. This screen only allows you 15 minutes to "Shop".

- The 1st row is all of our standard items. Press the orange arrow on the far right to scroll and see more items.
- The 2nd row is the milk selection. You are only allowed to make one choice.

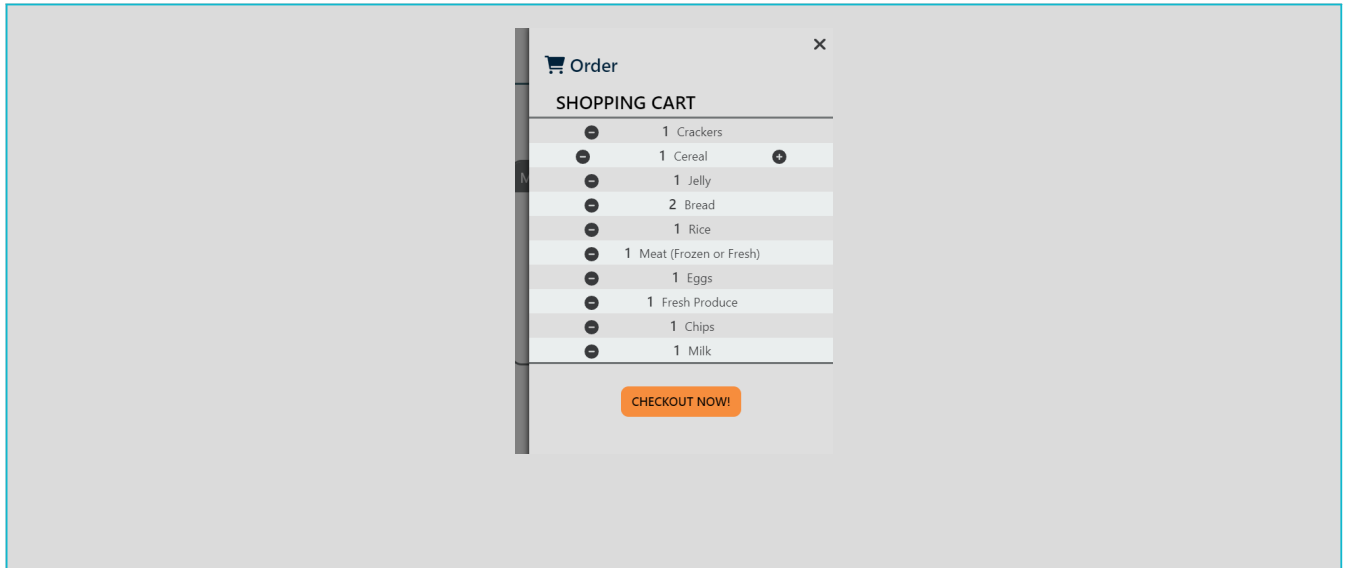


NOTE: Some items may allow you to add more than just one item.

When done adding items to your card, click "OPEN CART TO CHECKOUT".

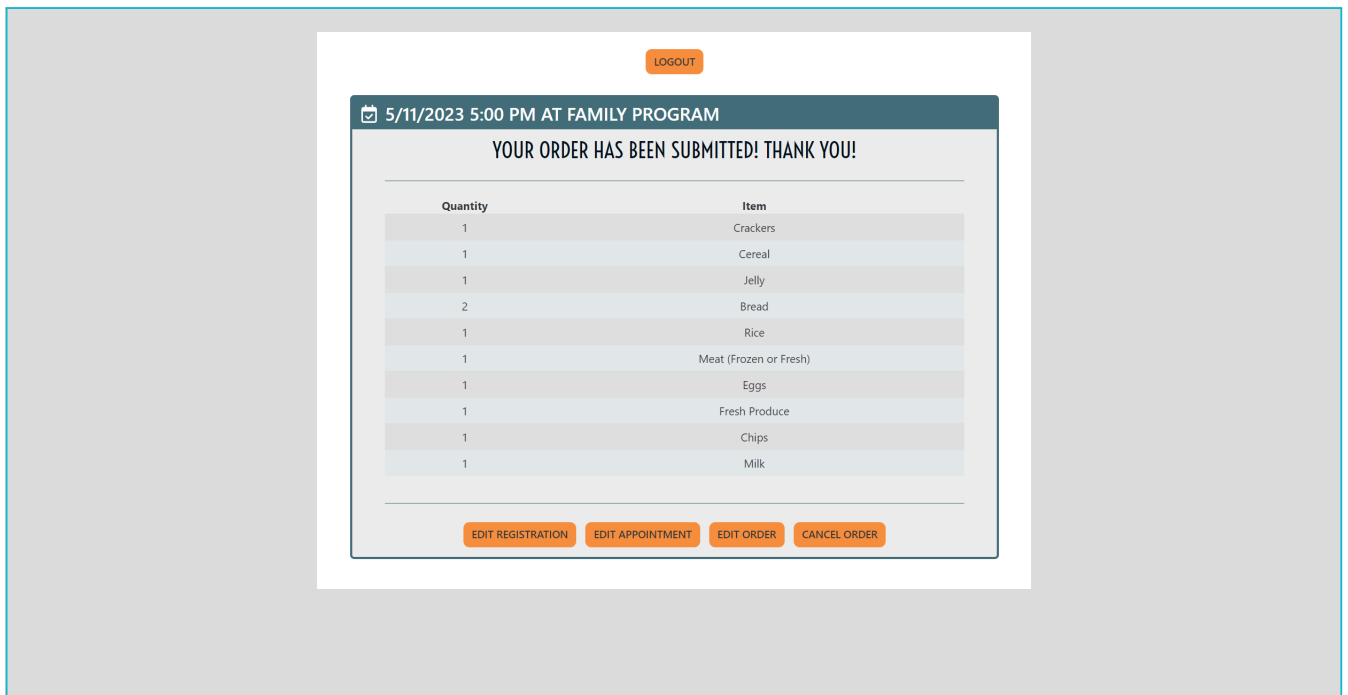


Your shopping cart will open and you can review your order. When done reviewing, click "CHECKOUT NOW!".



You're done! You have created an appointment to pick up! You will receive an email confirmation and a text & email reminder when your appointment gets closer.

REMINDER: Pick up on Thursday evenings. Drive up curbside at Backpack Society - 213 W County Line Road, Highlands Ranch, CO 80129 anytime between 5pm - 6pm.



If you have any questions about this process, our programs, or any other questions, please give us a call at 720-583-2224 or email us at info@backpacksociety.org